

ROLE OF THE ADVISORY COMMITTEE AND KEY CHALLENGES

Finance Advisory Committee – 2 June 2015

Report of Chief Finance Officer

Status: For Information

Key Decision: No

Portfolio Holder Cllr. Searles

Contact Officer(s) Adrian Rowbotham Ext. 7153

Recommendation to Finance Advisory Committee: That the report be noted.

Introduction

- 1 The purpose of this report is to provide details of the role of the Committee and the areas of responsibility including the key issues and challenges facing those areas.
- 2 The Terms of Reference are listed below and there will be a short presentation explaining the relevant service areas.

Terms of Reference

- 3 The following terms of reference are taken from the Council's Constitution.
 - a. The Advisory Committee shall undertake policy initiation and development;
 - b. The Advisory Committee shall consider such other matters as are referred to it by the Portfolio Holder;
 - c. At the request of either Cabinet or the Audit Committee carry out specific research and development projects and to submit recommendations to Cabinet;
 - d. The Advisory Committee shall develop and approve its annual work plan ensuring that there is efficient use of the Committee's time; and
 - e. The Cabinet Member be requested to provide a report to each meeting outlining their activities since the previous meeting and any decisions they intend to take in the following three months.
- 4 Within the areas of responsibility of: Audit and Corporate Governance; Budget and Financial Strategy; Local Tax; Procurement Policies; Facilities Management; Strategic Risk; Housing Benefit and Fraud and Operational Assets.

- 5 The Cabinet Advisory Committee to ensure that there is mutual respect and cooperation with all other Committees within the Council.

Key Implications

Financial

None.

Legal Implications and Risk Assessment Statement.

None.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Appendices None.

Background Papers: None.

**Adrian Rowbotham
Chief Finance Officer**